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To our valued employees, clients, subcontractors and vendors:

As many of you are aware, Governor Hogan enacted a state of emergency last week for the State of Maryland. Schools were closed and gatherings of more than 250 people were to be avoided. Today at 11:00am, Governor Hogan ordered that all Bars, Restaurants, and Gyms to close indefinitely by 5pm tonight. This will be enforced with local and state law enforcement in addition to the National Guard if necessary. Now, gatherings of more than 50 have been strongly discouraged.

Safety is most important, therefore we at Locust Lane Farms, Inc. (LLF, Inc.) will continue to monitor the coronavirus or COVID-19 outbreak to stay informed of the best practices to protect our employees, clients, subcontractors and their families, as well as the general public. We are utilizing information provided by the Centers for Disease Control and Prevention (CDC). I have included a link at the bottom of this page for your reference.

While we are not aware of anyone contracting the virus that is involved at any of our LLF, Inc jobsites or projects, we believe the best course of action is to be prepared in the event a situation arises and to hopefully prevent anyone from contracting the virus and avoiding its further spread.

Our priority is Safety. Therefore, it is with an abundance of caution, we have taken the following steps to address COVID-19.

- We ask that anyone involved with an LLF, Inc project who is not feeling well to stay at home and consult with their doctor and let us know;
- Please adopt a “no hand-shake policy”;
- Utilized wash stations and hand sanitizer;
- Use electronic communication when possible and follow “Social Distance” guidelines of 6ft.
- Anyone who has traveled to any high-risk coronavirus areas or if you have been in contact with someone who is confirmed to have the virus should self-isolate at home for 14 days.

Currently, we are unaware of shortages in labor or delays in deliveries due to the outbreak, but we will continue to monitor and update you with any information that may impact LLF, Inc. project schedules. We ask that our subcontractors and vendors notify their project manager of any issues they may be experiencing in this regard as soon as possible and for employees to communicate with their direct supervisors if they should find themselves ill.

Thank you for doing your part to keep us all safe. As always, employees may contact me directly with any questions or concerns.

Sincerely,

Lynette Entzian  
Executive Vice President

Centers for Disease Control and Prevention

<https://www.cdc.gov/coronavirus/2019-ncov/about/transmission.html>

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