



To our valued employees, clients, subcontractors and vendors:

What a whirlwind these past weeks have been! So much has changed and continues to change on a daily basis, we know this has been a challenge navigating the fear and uncertainty for everyone.

Safety is most important, therefore we at Locust Lane Farms, Inc. (LLF, Inc.) will continue to monitor the coronavirus or COVID-19 outbreak to stay informed of the best practices to protect our employees, clients, subcontractors and their families, as well as the general public. We are utilizing information provided by the Centers for Disease Control and Prevention (CDC). I have included a link at the bottom of this page for your reference.

While we are not aware of anyone contracting the virus that is involved at any of our LLF, Inc. jobsites or projects, we believe the best course of action is to be proactive and to hopefully prevent anyone from contracting the virus and avoiding its further spread we are encouraging the following precautions:

- **Be smart and stay 6 feet apart!** The virus is thought to spread mainly from person-to-person through respiratory droplets produced when an infected person coughs, sneezes or talks. These droplets can land in the mouths or noses of people who are nearby or possibly be inhaled. Some recent studies have suggested that COVID-19 may be spread by people who are not showing symptoms.
- **Wash your hand and surfaces/objects!**
It may be possible that a person can get COVID-19 by touching a surface or object that has the virus on it and then touching their own mouth, nose, or possibly their eyes. CDC recommends people practice frequent "hand hygiene," which is either [washing hands with soap](#) or water or using an alcohol-based hand rub. CDC also [recommends routine cleaning of frequently touched surfaces](#).
- **Use of PPE**
Please practice the utilization of all PPE equipment as you determine appropriate.
- **Stay Home**
Anyone involved with an LLF, Inc project who is not feeling well is asked **TO STAY HOME** and consult with their doctor and please keep us informed so that we may share possible exposure information with others.

Currently, we are unaware of shortages in labor or delays in deliveries due to the outbreak, but we will continue to monitor and update you with any information that may impact LLF, Inc. project schedules.

Thank you for doing your part to keep us all safe. As always, employees may contact me directly with any questions or concerns.

Sincerely,

Lynette Entzian
Executive Vice President

Centers for Disease Control and Prevention

<https://www.cdc.gov/coronavirus/2019-ncov/about/transmission.html>

Corporate Office
513 Commerce Drive
Upper Marlboro, MD 20774
Main Line: (301) 574-9401
Fax Line: (301) 574-9075

Mailing Address
P.O. Box 2189
Upper Marlboro, MD 20773
www.locustlane.com

Truck & Equipment Shop
15105 Marlboro Pike
Upper Marlboro, MD 20772
Main Line: (240) 260-3382
Fax Line: (240) 510-3576